

Dawson

CIVIL CONSTRUCTION PROJECT ENGINEER

Dawson Construction, LLC is growing and looking for an experienced, motivated **Civil Project Engineer** to join our team in Bellingham, Washington. This position will work within our Civil Department and will be responsible for coordinating the complete construction and administrative requirements of each project.

Primary Responsibilities:

- Assist with bidding, conducting material take-offs, and soliciting quotes from subcontractors and suppliers.
- Provide technical support to the Project Manager and Superintendent.
- Possess a thorough understanding of the drawings, specifications and each subcontractor and supplier's scope of work.
- Assist the project manager with subcontractor and vendor buyout, preparation and tracking of contracts, and procurement of submittals and materials.
- Work with the project manager and superintendent to develop, update, and distribute the project schedule.
- Work on the job site for a period of time in the first year of employment.
- Assist with day-to-day coordination of subcontractors and material deliveries.
- Review shop drawings and submittals for compliance with the contract documents and processes within the time frames needed by the project schedule.
- Administer the Requests for Information (RFI) process.
- Assist with the administration of the Safety and Quality Control programs.

Qualifications:

- Bachelor's Degree in Engineering or Construction Management – Or Equivalent Experience
- 2+ years of project engineering experience
- In-depth knowledge of the civil construction industry
- Excellent written/verbal communication skills
- Organized and exhibit a high attention to detail
- Ability to work under pressure to meet time constraints and deadlines
- Recognition of the importance of proper documentation
- Proficient in Microsoft Office Suite and ability to learn industry-specific software quickly
- Fluency in Spanish is a bonus!
- Experience with GPS is a bonus

We offer competitive pay, excellent benefits, a culture of continuous improvement and opportunity for career advancement through continued company growth.

Apply at www.dawson.com/careers

Contact careers@dawson.com if you have questions