

Dawson

Project Engineer

Based out of Bellingham, Washington, **Dawson Construction** is growing and we are looking for an experienced, motivated Project Engineer to join our team. Our **Project Engineer** is responsible for coordinating the complete construction and administrative requirements of the project.

Primary Responsibilities:

- Assists with bidding, conducting material take-offs, and soliciting quotes from subcontractors and suppliers.
- Provides technical support to the Project Manager and Superintendent.
- Possess a thorough understanding of the drawings, specifications and each subcontractor and supplier's scope of work.
- Assist the project manager with subcontractor and vendor buyout, preparation and tracking of contracts and procurement of submittals and materials.
- Working with the project manager and superintendent to develop, update and distribute the project schedule.
- Assist with day to day coordination of subcontractors and material deliveries.
- Review shop drawings and submittals for compliance with the contract documents and processes within the time frames needed by the project schedule.
- Administers the Requests for Information (RFI) process.
- Assist with the administration of the Safety and Quality Control programs.

Qualifications:

- Bachelor's Degree in Construction Management or Engineering
- Prior industry experience preferred
- Excellent communication skills; both oral and written
- In-depth knowledge of the construction industry
- Detail oriented with appreciation for time constraints and recognition of importance of proper documentation
- Proficient in Microsoft Office Suite and ability to learn industry-specific software quickly
- *Fluency in Spanish is a bonus!*

We offer competitive pay, excellent benefits, a culture of continuous improvement and opportunity for career advancement through continued company growth.

To Apply: Please submit your cover letter and resume to careers@dawson.com

EEO Employer/Disabled/Vets and Drug Free Workplace